# Milnathort Golf Club Privacy Policy



#### Our contact details

Name: Milnathort Golf Club

Address: South Street, Milnathort, KY13 9XA

Phone Number: 01577 864069

E-mail:office@milnathortgolfclub.co.uk

## The type of personal information we collect

We currently collect and process the following information:

- Personal identifiers, contacts and characteristics (for example, name and contact details)
- Golf playing history, CDH number and member account information.

#### How we get the personal information and why we have it

Most of the personal information we process is provided to us directly by you for one of the following reasons:

- You are a member of the golf club
- You are a visitor to the golf club

We use the information that you have given us in order to

- Communicate with you as a member
- Communicate with you as a visitor

We will only share this information with other persons associated with the administration of Milnathort Golf Club.

Under the UK General Data Protection Regulation (UK GDPR), the lawful bases we rely on for processing this information are:

- (a) Your consent. You are able to remove your consent to have your data provided to any other member at any time. You can do this by contacting office@milnathortqolfclub.co.uk
- (b) We have a contractual obligation.
- (c) We have a vital interest.
- (d) We have a legitimate interest.

#### How we store your personal information

Your information is securely stored.

We keep your name, address and contact details for the period of your membership of the club, or as a visitor to the club where we can contact you with pertinent information. We will then dispose your information by deleting all contact details with exception of your name which is held for historical audit purposes.

#### Your data protection rights

Under data protection law, you have rights including:

**Your right of access** - You have the right to ask us for copies of your personal information.

**Your right to rectification** - You have the right to ask us to rectify personal information you think is inaccurate. You also have the right to ask us to complete information you think is incomplete.

**Your right to erasure** - You have the right to ask us to erase your personal information in certain circumstances.

**Your right to restriction of processing** - You have the right to ask us to restrict the processing of your personal information in certain circumstances.

**Your right to object to processing** - You have the right to object to the processing of your personal information in certain circumstances.

**Your right to data portability** - You have the right to ask that we transfer the personal information you gave us to another organisation, or to you, in certain circumstances.

You are not required to pay any charge for exercising your rights. If you make a request, we have one month to respond to you.

Please contact us at <a href="mailto:office@milnathortgolfclub.co.uk">of 01577 864069</a> if you wish to make a request.

### How to complain

If you have any concerns about our use of your personal information, you can make a complaint to us at Milnathort Golf Club, South Street, Milnathort, KY13 9XA

You can also complain to the ICO if you are unhappy with how we have used your data.

The ICO's address:

Information Commissioner's Office Wycliffe House Water Lane Wilmslow Cheshire SK9 5AF

Helpline number: 0303 123 1113

ICO website: <a href="https://www.ico.org.uk">https://www.ico.org.uk</a>